EXPERIENCE HEC MONTRÉAL

HEC Montréal, the affiliated Business School of the Université de Montréal, is a French university offering internationally renowned management education and research in French, English and Spanish.

In HEC Montréal’s modern, dynamic and wired environment, every single detail, even the architecture, has been carefully considered to make learning and growing as individuals easier for students. Committed to sustainable development on all fronts, HEC Montréal and its faculty are eager to pass on sound values to tomorrow’s managers.

At HEC Montréal, students benefit from a quality education known for its pragmatic approach and relevance in today’s world. Our professors love to teach, but above all, they love seeing students succeed. That’s why they promote dynamic learning based on practice and exchanges: blogs, wikis and Internet-based micro-sites are a few of the many learning tools used, which also include simulations, debates, role-playing, hands-on work, case studies and oral presentations.

Coming to HEC Montréal is an opportunity to take advantage of a stimulating learning environment and to experience Montreal, one of North America’s most creative and welcoming cities.

Montreal is the 6th world’s best student city for international students, according to a study by the Quacquarelli Symonds (QS) Institute (2019).

About HEC Montréal

HEC Montréal—Campus Côte-Sainte-Catherine

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HEC MONTRÉAL INTERNATIONAL

27% of the student body is made of international students and permanent residents from 155 countries. 47% of HEC Montréal faculty professors are from overseas.

More than 500 exchange students from 141 partners institutions in 44 countries/regions enjoy HEC Montréal academic experience and Montreal cultural activities every year.

Ashoka U’s first Francophone Changemaker Campus

TRIPLE CROWN

HEC Montréal’s excellence in business teaching and research is recognized worldwide.

The School was the first in North America to be awarded the three most prestigious international accreditations in its field: AMBA, AACSB International and EQUIS.

Updated December 2020

hec.ca/en/international
EDUCATION SYSTEM

QUEBEC EDUCATION SYSTEM

In Canada, there is no integrated national system of education. Post-secondary education is the responsibility of provincial and territorial governments.

In the province of Quebec, post-secondary studies are partly done in college and in university. Students from outside Quebec will complete the BBA program in 4 years (1-year preparatory plus 3-year BBA program).

<table>
<thead>
<tr>
<th>EDUCATION LEVELS</th>
<th>STUDENTS FROM QUEBEC (YEARS)</th>
<th>STUDENTS FROM OUTSIDE QUEBEC (YEARS)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elementary</td>
<td>6</td>
<td>6</td>
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<tr>
<td>Secondary</td>
<td>5</td>
<td>6</td>
</tr>
<tr>
<td>University College</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>University (BBA Preparatory Year)</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>University (BBA Program)</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Undergraduate Studies – Bachelor Diploma</td>
<td>16 years of studies</td>
<td></td>
</tr>
<tr>
<td>University (MSc Program)</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Graduate Studies – Master Diploma</td>
<td>18 years of studies</td>
<td></td>
</tr>
<tr>
<td>University (PhD Program)</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>Graduate Studies – Doctorate Diploma</td>
<td>22 years of studies</td>
<td></td>
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</tbody>
</table>

M.SC. PROGRAM STRUCTURE

The M.Sc. program (45 credits or 112,5 ECTS) offers two streams

Thesis stream
- 7 courses (21 credits or 52,5 ECTS)
- A research workshop and a thesis (24 credits or 60 ECTS)

Supervised project stream
- 12 courses (36 credits or 90 ECTS)
- A supervised project: an Intervention mandate, an essay, an expert opinion, or a specific research mandate, which can be realized at the university or within an organization (9 credits or 22.5 ECTS)
ACADEMIC INFORMATION

STUDying IN THE MSC PROGRAM
MSc courses are offered in different and sometimes mixed formats: lectures, case studies, class discussions, simulations, seminar, etc. Quantitative disciplines use mainly examinations as evaluations, while qualitative disciplines put more emphasis on individual and team work.

WORKLOAD REQUIREMENTS
Each course has a weight of 3 credits (7.5 ECTS). Students are required to take a minimum of 9 credits to be considered a full-time student.

A 3-credits course consists of 45 contact hours and an additional 135 hours of personal work for a total of 180 hours.

Workload for exchange students to comply with HEC Montréal regulations:
> Minimum: 9 credits (3 business courses, may include 1 language course)
> Maximum: 12 credits (4 business courses, may include 1 language course)

Note:
> No more than 1 language course is allowed per semester

ACADEMIC INFORMATION
Languages of instruction at HEC Montréal are French, English and Spanish.

For business courses given in French:
> Textbooks in English are sometimes used
> Exams can be written in English upon the teacher’s approval

Students are not required to demonstrate any language proficiency. As indication only, refer to the recommended scores in the chart beside.

EXAMS AND TRANSCRIPTS
No retakes nor rescheduling of mid-semester or final exams allowed.

Transcripts are sent to the home institution approximately 6 weeks after the semester.

EVALUATION AND GRADING SYSTEM
Each course has its own means of evaluation.

Grading of courses and other evaluated learning activities is done by a letter system, with each letter corresponding to a numerical value according to the scale presented beside.
CALENDARS

Our academic year is divided into three semesters: Fall, Winter and Summer. The Summer Semester is not open to exchange students.

<table>
<thead>
<tr>
<th>EXCHANGE KEY DATES</th>
<th>FALL 2021</th>
<th>WINTER 2022</th>
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<tbody>
<tr>
<td>Semester Period</td>
<td>August 28 – December 21</td>
<td>January 5 – April 30</td>
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<tr>
<td>Nomination Period for Partners</td>
<td>March 1 – May 1</td>
<td>March 1 – October 1</td>
</tr>
<tr>
<td>Admission Letters</td>
<td>Online End of April</td>
<td>Online End of September</td>
</tr>
<tr>
<td>Application Period for Students</td>
<td>May 1 – 15</td>
<td>October 1 – 15</td>
</tr>
<tr>
<td>Course Registration</td>
<td>June 9 – 21</td>
<td>November 3 – 15</td>
</tr>
<tr>
<td>Orientation</td>
<td>August 25 – 26</td>
<td>January 3</td>
</tr>
<tr>
<td>MSc reading week</td>
<td>October 20 – 26</td>
<td>February 23, March 1st</td>
</tr>
<tr>
<td>MSc mid-term examination</td>
<td>October 27 – November 2</td>
<td>March 2 – 8</td>
</tr>
<tr>
<td>MSc final exams</td>
<td>December 8 – 21</td>
<td>April 13 – 30</td>
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SCHOOL CLOSURE

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<tr>
<td>September 6, 2021</td>
<td>Labor Day</td>
<td></td>
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<tr>
<td>October 11, 2021</td>
<td>Thanksgiving</td>
<td></td>
</tr>
<tr>
<td>December 22, 2021 –</td>
<td>Holidays</td>
<td></td>
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<tr>
<td>January 2, 2022</td>
<td></td>
<td></td>
</tr>
<tr>
<td>April 15 - 18, 2022</td>
<td>Easter</td>
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ADMISSION PROCESS

Admission Website

NOMINATION PERIOD

Winter semester: March 1 – October 1, 2021

For nominations starting in January

ONLINE ADMISSION

Partners must complete the online nomination via HEC en ligne

Partner User ID and Password: previously provided.

A nomination guideline will be sent to partners prior to the nomination period.

ADMISSION LETTERS

Upon nomination:

Students will receive a confirmation of admission and information on application by email.

Students will be able to upload their Admission letter via HEC en ligne

ENTRY REQUIREMENTS

For 1 semester (less than 6 months)

Depending on students citizenship, a visitor visa (temporary resident visa) or an Electronic Travel Authorization (eTA) is needed.

For more information

Students must bring all their original documents.
COURSE REGISTRATION
Registration Instructions

REGISTRATION PERIOD
Winter semester:
November 3 to 15, 2021
We recommend that students register as soon as the system opens since registration for courses is on a first come, first served basis.

BUSINESS COURSE OFFER
Course list for QTEM students is available in August
Updates are made prior to each semester.

COURSE OUTLINES
Before registering for a course, students must make sure to meet the prerequisites.
Refer to the course portal
Detailed syllabus

BUSINESS LANGUAGE COURSES
For students wishing to improve their business language skills in French, English or Spanish, we offer:

Business French
6 levels: Novice to Advanced

Business English
4 levels: Intermediate to Expert

Business Spanish
5 levels: Beginner to Advanced

The course has a weight of 3 credits.
Only one language course per semester is allowed.
An Online Placement Test is required and must be taken during the course registration period.

MEDICAL & HEALTH INSURANCE
HEC Montréal Health Insurance Website

COMPULSORY HEC MONTRÉAL HEALTH PLAN
It is compulsory for all incoming exchange students to purchase the Sun Life Company Health Insurance Plan from HEC Montréal. The Health Insurance Plan covers prescription drugs, medical and hospital expenses. No other private health insurance plan is accepted.

Payment is required upon arrival by credit card or international bank card only (no cash accepted).
Cost*:
> $367 CA for one semester
*Subject to change without notice

RECIPROCAL SOCIAL SECURITY AGREEMENTS
Citizen students of Belgium, Denmark, Finland, France, Greece, Luxemburg, Norway, Portugal, Romania and Sweden may be exempted form the compulsory HEC Montréal Health Plan by being covered by the Régie de l’assurance maladie du Québec (RAMQ).

To be eligible, students must have the nationality and residence of one of the countries listed above.

To validate their eligibility and for further information, students must refer to the RAMQ website

Prior to arrival, students must obtain the required document from their Country’s Social Security.

Upon arrival, students must provide the document and follow further procedures. Once the process is completed, the compulsory premium will be waived.
ACCOMMODATION

OFF-CAMPUS HOUSING—EXCLUSIVE OFFER FOR EXCHANGE STUDENTS

> Get Your Place
> Student Flat
> IRIE Location

ASSISTANCE

> Housing (Website)
> Housing for exchange students (Facebook)
> Logement@hec.ca (Email)

ORIENTATION

MANDATORY ORIENTATION

Orientation Website
Winter semester: January 3, 2022

Program
> Official Welcome
> Administrative Procedures
> Campus Visit
> Workshops: Arrival Information, Academic Expectations, Living in Montreal and Enjoying Winter (Winter semester only)

WELCOME ACTIVITIES

The student committee “HEChange” organizes fee-paying activities for exchange students. Although participation is on a voluntary basis, it is highly recommended.

For more information or to contact the student committee “HEChange”

HEChange committee (Facebook)
HEChange@hec.ca (Email)

LIVING EXPENSES

Average range from $6,000 to $7,000 CA per semester (4 months)

<table>
<thead>
<tr>
<th>EXPENSES</th>
<th>AVERAGE COST ($ CA)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accommodation</td>
<td>3,000</td>
</tr>
<tr>
<td>Food</td>
<td>2,000</td>
</tr>
<tr>
<td>Local transportation</td>
<td>225</td>
</tr>
<tr>
<td>Personal expenses</td>
<td>1,000</td>
</tr>
<tr>
<td>Insurance</td>
<td>355</td>
</tr>
<tr>
<td>Total</td>
<td>6,580</td>
</tr>
</tbody>
</table>
LEARNING EXPEDITION ON ARTIFICIAL INTELLIGENCE AND DATA SCIENCE

LEAD PROGRAM
MORE THAN A COURSE, AN EXPERIENCE

LEAD is much more than a 10 days of classes and visits! By registering for this learning expedition in Montreal, you will visit one of the most vibrant ecosystems for Data Science and Artificial Intelligence on the planet.

For more information

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LEARNING EXPEDITION PROGRAM

WHAT IS A LEARNING EXPEDITION PROGRAM

HEC Montréal can offer your students a customized short-term training programs that address the various themes of management in general, as well as the more specialized themes such as entrepreneurship, innovation and leadership sectors.

Each program consists of a series of professional development seminars in management intended for managers, executives or professionals. Two program formats are offered: open-enrolment and customized.

The program combines company visits, academic courses and conferences, simulation games and networking with our students. It is offered to undergraduate or graduate students. The costs related to the Learning Expedition vary according to the length of stay and the degree of personalization.

For more information

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BENEFIT FROM OUR TOP EXPERTISE

> Artificial intelligence
> Business management and strategy
> Circular economy
> Corporate social responsibility
> Data science
> Digital transformation
> Energy management
> Entrepreneurship
> Family business
> Innovation
> Management control and audit
> Marketing
> Sustainable development
LOCATED IN THE HEART OF MONTREAL

HEC Montréal is located right in the heart of Montreal, a dynamic university city that attracts top talent from around the world. Second in North America for the number of students per capita, it offers a stimulating environment for studies and research. It is also a vibrant metropolis, known worldwide for its tremendous variety of cultural activities, that will provide exchange students an exciting adventure along with an excellent educational experience.

New York, Boston, Toronto, Ottawa and other great North American cities are within a few hours.

LANGUAGES IN CANADA

Canada has two official languages: French and English. In the province of Quebec, French is the official language.

In Montreal, French and English speakers live side by side. Montreal is also a multiethnic city and therefore, multilingual.

Montreal International

MEDIA

Get the HEC Montréal Experience (Video)

Video Library

Photo Library